PMS COLLEGE OF DENTAL SCIENCE & RESEARCH

Fund Mobilization Policy

PMS College of Dental Science & Research constituted under the NRI Service and Educational Trust a registered one in Trivandrum. The College does not get any aid or grand from any Government sources or from any statutory bodies both in India and from abroad. The College has to meet all expenses from their own income such as Tuition fee, Room Rent and Mess Fee etc., and when the expenditure exceeds the income will be borrowing from bank loan on temporary basis and will be subsequently repaid when fees collected. One such loan source is from Federal Bank. Management trustee will support as and when needed.

All the entire college building is free from any type of encumbrances and machines, vehicles and other infrastructural equipments are purchased by taking loans from Dhanlaxmi Bank. This is the resource utilization process followed in the college.

Apart from this we also allow fee waiver to eligible students.

FINANCE MANAGER
PMS COLLEGE OF DENTAL SCIENCE AND RESEARCH
Trivandrum.

PMS COLLEGE OF DENTAL SCIENCE & RESEARCH • THIRUVANANTHAPURAM •

PRINCIPAL
PMS COLLEGE OF DENTAL SCIENCE & RESEARCH
THIRUVANANTHAPURAM-28

Golden Hills, Venkode P.O., Vattappara, Thiruvananthapuram - 695 028
Tel : 0472 2587878, 0472 2587979, Fax : 0472 2587874
Email : info@pmscollege.ac.in, Web : www.pmscollege.ac.in

PMS COLLEGE OF DENTAL SCIENCE & RESEARCH

Free ship/Fee Waiver Policy

Upon the recommendation of the trustees, the trust grants free ship/fee waiver (Tuition Fees only) to the following students.

1. Students should be academically brilliant.
2. Students not eligible to any other scholarships, grants etc.
3. Economically and financially backward students.
4. Students who are affected by disaster like loss of parents, illness of parents etc.
5. Students who cannot afford to pay the fees and are on the verge of discontinuing studies.
6. Students who become victims of natural calamities like loss of houses etc.

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Finance Policy

1. Cash & Credit Policies

- Institution maintains current account with Dhanlaxmi Bank, Vattappara Branch for the regular Bank transactions, and at State Bank of India, Vattappara Branch for statutory payments.
- Administrator jointly with Director-Operations is authorized to operate the account.
- Bank Accounts are reconciled regularly and the errors and omissions are rectified now and then.
- Cash payments are authorized either by the Administrator or Director-operations.
- Cheques/DD collected from students towards fee is deposited with bank immediately.
- As a policy of the institutions, the cash receipts from the students are not entertained and in certain required situation, cash are accepted.
- Payment to distant suppliers and interbank transfers are done through electronic media like NEFT/RTGS.

FINANCE POLICY ON PATIENT MANAGEMENT ENTRY, BILLING AND RECORDS

To maintain an efficient patient management system in the college

1. A good number of patients are coming in the college for consultation and treatment.
2. Free treatment for BPL card holders should be given and 50% concession is given for camp patients.
3. Free transportation from Seemamula junction to the college is given for all patients.
4. Walk-in patients are directed to the OP by the security guard in front door of the college and the Assistant in the OP should issue the OP card and will direct him/her for consultation.
5. After first consultation in the OP, the Patient should be directed to the concerned department specialty for the specialty treatments.
6. The concerned Doctor will check the patient and treatment advice will be given.
7. The amount of treatment should be intimated to the patient by the chair side assistant and the amount should be paid in the cash counter and pharmacy counter respectively.

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8. Patient records only for orthodontic treatment and academic purpose should be kept in the college; all patient records are handed over to the patient after consultation and treatment every time.

Principal

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