

PMS/ADMN/NOT/E/202/2017

4/3/2017

NOTICE

As a part of celebrating World's Dentist's Day, we are organizing a Lecture on "Practice Management" by Dr. Vidya Hari Iyer on 06th March 2017 from 10.00 AM to 03.00 PM in the Dr. R Ahmed Central Auditorium.

Dr. Vidya Hari Iyer is well known as an Author, Speaker and Trainer in the field of Dentistry. She is a life time member of IALD & SOLA and the winner of outstanding excellence award in the 5th International IALD Conference at Goa during 2011. She has won various awards for Best Paper presentation at National Conferences too. She is attaching faculty board for IALD

All the UG clinical students, PG students, Interns and all the Faculties are advised to attend the Lecture without fail. All the HOD's are requested to make necessary arrangements to re-schedule the classes and patient appointments to another convenient date. Skeletal OP should be maintained in the clinics.

All should be seated in the Auditorium by 10.00 AM itself. Nobody will be permitted to enter the premise after 10.00AM.

Program schedule

- 10:00am-10:15am: Inauguration
- 10:15am-11:00am: Introduction
- 11:00am 11:15am: Tea Break
- 11:15am-12:30pm: Leadership and communication
- 12.30pm-01:00pm: Lunch Break
- 01:00pm-02:00pm: Patient relationships
- 02:00pm 03:00pm Human resources issues

Principal

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THIRUVANANTHAPURAM-28

PMS/ADMN/NOT/T /203/2017

10/3/2017

Notice

A Faculty Program on “NLP (Neuro Linguistic Programming)” by Mr Ignatious C A Director Excelsior Academy and former Scientist ISRO and certified NLP Trainer and master practitioner is arranged for the teaching and non-teaching staff on 14th & 15th March 2017 from 10.00 am to 3.00 pm in the A/C auditorium. He is also published a Book named “NPP for Grand Success in Exams”. He will be taking classes on activity schedule and approaches towards the students with the help of NLP.

All are advised to attend the same in two batches as follows so that routine clinical works are not disturbed in the department. All are advised to take lunch break at 12.30 pm and be seated in the Auditorium by 12.50 pm itself.

14.03.2017 (Batch A) 10.00am – 12.30 pm

HOD	-	1
Reader (Sr)		1
Senior/ Jr.Lecturer		1

15.03.2017 (Batch B) 1.00pm 3.00 pm

Vice HOD	-	1
Reader (Jr)	-	1
Senior/ Jr.Lecturer	-	1

HOD's should ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

Program schedule

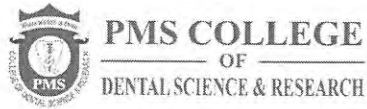
10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: What is Neuro Linguistic Programming and how it works
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Examples of Neuro Linguistic Programming
02:00pm-03:00pm: Main components and core concepts

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THIRUVANANTHAPURAM-28



PMS/ADMN/NOTIF/204/2017

5/6/2017

NOTICE

The Teacher Training Program conducted by Mar Theophilus Training College, Nalanchira, is scheduled on June 10th 2017 from 10.00 am -3.00 pm in the AC auditorium (Scheduled attached).

All are advised to attend the same as per their scheduled dates.

HOD's ensure that, all staff are reporting on time and attending the training program till the end

Program schedule

10:00am-10:15am: Inauguration

10:15am-11:00am: Introduction

11:00am-11:15am: Tea Break

11:15am-12:30pm: Effective educational leaders

12:30pm-01:00pm: Lunch Break

01:00pm-02:00pm: Quality of teaching, learning and assessment of students

02:00pm-03:00pm: Update the faculty of the current trends

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THIRUVANANTHAPURAM-28

PMS/ADMN/NOT/T /205/2017

29/10/2017

NOTICE

PMS college of dental science and research is organizing a Scientific talk on “HOW TO GET YOUR SCIENTIFIC ARTICLE PUBLISHED” by Col.Dr. Girish Kumar, is scheduled to be conducted on 03-11-2017 and 4-11-2017 from 9 am to 4 pm in the AC Auditorium.

All Faculties & PG's are advised to attend the talk. All are expected to assemble in the venue before 8.50AM before the scheduled start.

The appointments given should be re-scheduled accordingly.

Program Schedule

Day 1

9.00 am to 10.00 am	-Choosing a journal.
10.00 am -10.15 am	- Tea break
10.15 am-11.15 am	- writing your paper.
11.15 am -1.00 pm	- making your submission.
1.00 pm -1.30 pm	-Lunch break
1.30 pm -2.30 pm	- navigating the peer review process.
2.30 pm -3.30 pm	-the production process
3.30 pm -4.00 pm	- Interaction

Day 2. Hands on

9.00 am -12.00 pm: Session 1
1.00 pm – 4.00 pm: Session 2

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THIRUVANANTHAPURAM-28

PMS/ADMN/NOT/T /206/2017

1/3/2017

NOTICE

PMS college of dental science and research is organizing a talk on “Waste management” by Dr. C.P Aravindakshan, on 5th march from 10.00 am to 3 pm in Dr. R Ahmed Auditorium.

All Faculties & PG’s are expected to assemble in the venue before 9.55AM.

The appointments given should be re-scheduled accordingly

Program Schedule

10.00 am - 11.00 am: Importance

11.00 am -11.15 am- Tea break

11.15 am – 1.00 pm: Methods

1.00pm -1.30 pm- Lunch break

1.30 pm -2.15 pm:Benefits of Addressing Waste

2.15 pm 3.00 pm Improve Your Practices

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THIRUVANANTHAPURAM-28

PMS/ADMN/NOT/T /207/2018

9/4/2018

NOTICE

All teaching faculty are advised to attend the talk on 'STUDENT PSYCHOLOGY & POSITIVE APPROACH TOWARDS STUDENTS' by Prof Sicily Thomas organized by the college. The program is scheduled on 12th april 2018 from 10.30 am to 3.30 pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 10.25 am.

Program schedule

10.30 am -11.45 am	: Growth mindset
11.45 am -1.00 pm	: Limits of stage theories
1.00 pm- 1.30 pm	: Lunch Break
1.30 pm -2.30 pm	: Companionship and shared activities
2.30 pm – 3.30 pm	: Open communication

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PMS/ADMN/NOT/T /208/2018

22/5/2018

NOTICE

PMS college of dental science and research is organizing a Scientific talk on “CHOOSING A TOPIC FOR RESEARCH ” by **Dr. Babu Mathew** , is scheduled to be conducted on **29th june 2018 from 9 am to 3 pm in the AC Auditorium.**

All Faculties & PG's are advised to attend the talk All are expected to assemble in the venue before 8.50AM before the scheduled start.

The appointments given should be re-scheduled accordingly.

Program Schedule

9.00 am - 10.00 am	:Broaden your topic
10.00 am- 10.15 am	:Tea break
10.15 am – 12.00 pm	:Refine your topic
12.00 pm - 1.00 pm	:Select a topic
1.00 pm-1.30 pm	: Lunch break
1.30 pm-2.30 pm	:Sources
2.30 pm- 3.00 pm	:Interaction

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PMS/ADMN/NOT/T /209/2018

7/7/2018

NOTICE

PMS college of dental science and research is organizing a Scientific talk on “HOW TO DEAL WITH ELDERLY PATIENTS” by Dr. Civy Pullayath, is scheduled to be conducted on 11th July 2018 from 10.00 am to 3.00 pm in the AC Auditorium.

All teaching faculty & PG's can attend the talk.

Program Schedule

10.00 am - 10.15 am : Introduction
10.15 am - 12.00 pm : Communication tips to the practitioners
12.00 pm - 1.00 pm : Communication tips for staff
1.00 pm - 1.30 pm : Lunch break
1.30 pm - 2.30 pm : Getting team ready
2.30 pm - 3.00 pm : Interaction

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PMS/ADMN/NOT/T /210/2018

11/7/2018

NOTICE

PMS college of dental science and research is organizing a Scientific talk on “PATIENT SAFETY AND INFECTION CONTROL ” by DR. SUREJKUMAR LK , is scheduled to be conducted on 15-07-2018 from 10 00 am to 3 00 pm in the AC Auditorium.

All Faculties & PG’s are advised to attend the talk. All are expected to assemble in the venue before 9.50AM before the scheduled start.

The appointments given should be re-scheduled accordingly.

Program Schedule

- 10:00am-10:15am: Inauguration
- 10:15am-11:00am: Introduction
- 11:00am-11:15am: Tea Break
- 11:15am-12:30pm: Safety and infection control
- 12:30pm-01:00pm: Lunch Break
- 01:00pm-02:00pm: Standard precautions of infection control
- 02:00pm-03:00pm: Health care associated infections

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THIRUVANANTHAPURAM-28

NOTICE

PMS college of dental science and research is organizing a talk on “HOW TO DEAL WITH STUDENTS” by Dr. Sunil Raj , is scheduled to be conducted on 3rd September 2018 **from 10.00 am to 3.00 pm in the AC Auditorium.**

All Faculties are advised to attend the talk. All are expected to assemble in the venue before 9.55AM before the scheduled start.

The appointments given should be re-scheduled accordingly.

Program Schedule

10:00am-10:15am Inauguration
10:15am 11:00am. Introduction
11:00am-11:15am. Tea Break
11:15am-12:30pm: Dental anxiety
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Dealing with Stress and Anxiety
02:00pm-03:00pm: Building a self-care plan.

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PMS/ADMN/NOT/T /213/2018

27/8/2018

NOTICE

PMS college of dental science and research is organizing a Scientific talk on “FACULTY INDUCTION PROGRAMME FOR NEWLY RECRUITED FACULTIES ” by Dr. NO. Varghese , is scheduled to be conducted on 03-09-2018 **from 10.00 am to 3.00 pm in the AC Auditorium.**

All newly joined faculties should attend the talk. All are expected to assemble in the venue before 9.50am before the scheduled start

Program Schedule

10:00am-10:15am: Inauguration

10:15am-11:00am: Introduction

11:00am-11:15am: Tea Break

11:15am-12:30pm: Handling a diverse classroom

12:30pm-01:00pm: Lunch Break

01:00pm-02:00pm: Designing assessments

02:00pm-03:00pm: Encouraging group work, collaborative learning, self-study habits

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THIRUVANANTHAPURAM-28



PMS/ADMN/NOT/T /214/2018

2/09/2018

NOTICE

All teaching faculty are advised to attend the talk on 'EDUCATION SHOULD BECOME A FORCE FOR THE NATIONS CHARACTER BUILDING' by Dr. Sudeep S organized by the college. The program is scheduled on 5th September 2018 from 9.00 to 3.00 pm in the AC auditorium.

All Faculties are expected to assemble in the venue before am.

Program Schedule

10:00am-10:15am: Inauguration

10:15am-11:00am: Introduction

11:00am-11:15am: Tea Break

11:15am-12:30pm: Educating students to serve their patients and communities well

12:30pm-01:00pm: Lunch Break

01:00pm-02:00pm: Preparing students to continue to grow in skill and knowledge

02:00pm-03:00pm: Preclinical studies and clinical studies

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PMS/ADMN/NOT/T /215/2018

14 /09/2018

NOTICE

A Teacher Training Program on “**Teacher More than a Teacher**” by **Dr. Justine Padamadan, Clinical Psychologist** is scheduled on 18th September 2018 in the A/C Auditorium from 10.00 am to 3.00 pm

He will be taking classes on values & relationship (Student & Teacher), Responsibility of a teacher in the present era.

All are advised to attend the same in two batches as follows, so that routine clinical work is not disturbed in the department. All are advised to be seated in the Auditorium by **9.50 am**.

Program Schedule

10:00am-10:15am: Inauguration
10.15am-11.00am. Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: How to handle students
12:30pm-01:00pm: Lunch Break
01:00pm 02:00pm: Managing students issues
02:00pm-03:00pm: Academic enrichment

HOD's should ensure that all faculties are attending the training program without fail and they are present in the Auditorium from the beginning till the end of the programme.

Leave/off for Faculties are not permitted on 18.09.2018.

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THIRUVANANTHAPURAM-28

PMS/ADMN/NOT/T /216/2018

22 /09/ 2018

NOTICE

PMS college of dental science and research is organizing a talk on “WHIERE EVER THE ART OF MEDICINE IS LOUD, THERE IS ALSO A LOVE OF HUMANITY” by Shri Gopinathan IPS , is scheduled to be conducted on 26-9-2018 **from 10.00 am to 3.00 pm in the AC Auditorium.**

All Faculties & PG's are advised to attend the talk. All are expected to assemble in the venue before 9.50AM before the scheduled start.

The appointments given should be re-scheduled accordingly.

Program Schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Art of medicine
12:30pm-01:00pm: Lunch Break
01:00pm 02:00pm: Medicine and humanity
02:00pm-03:00pm: Modern medicines

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PMS/ADMN/NOTI/T/217/2018

22/9/2018

NOTICE

All teaching faculty are advised to attend a REFRESHER PROGRAMME on 'DUTY OF A DOCTOR AND HIS CONTRIBUTION TO THE SOCIETY' by Dr. Koshy Philip organized by the college. The program is scheduled on 26th September 2018 from 10:00 am to 4pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 10:00am.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Importance And Role Of A Doctor In The Society
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Modern medicine
02:00pm-03:00pm: Educating People

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PMS/ADMN/NOT/T /218/2018

27/10/2018

NOTICE

The month of October is observed globally as *“The Pink Ribbon Month”*. Pink ribbon stands for Breast Cancer awareness.

The validatory function of the Pink Ribbon Month Observance in Trivandrum District jointly conducted by the Cancer Control Foundation of India, Swasthi Foundation and Metro Manorama will be held in PMS Dental College on **Saturday, 03.11.2018 from 10.00AM in the Dr.R.Ahemd Central Auditorium**. The inauguration of the program will be by **Dr.Rekha. A Nair, Director, Regional Cancer Centre, Trivandrum**. Dr.K.Chandra Mohan, winner of Best Doctor Award 2018, Shri.Aby George, Secretary, Swasthi Foundaion and Shri.C.A.Thomas, Dy.General Manager, Malayalam Manorama will offer felicitations

Following the inaugural session, **an awareness cum interaction session** will be held for our staff, PGs, Interns and clinical students. **Dr.Babu Mathew and Dr.Chandra Mohan** will be the resource persons and Dr.Ambili and Dr.Anna P Joseph will be the moderators for the interactive session.

Breast cancer screening for those who have registered their names will be held in the Medical OP after the awareness session.

All staff, PGs, Interns and UG students are advised to attend the program without fail. All PG & UG in-charges should ensure that all PG & UG students are attending the program. HOD's should advise all teaching staff and Interns to attend the program without fail.

A skeletal OP can be maintained in all departments by posting a Senior Lecture. Appointments during the time should be rescheduled in all departments.

Program schedule

- 10:00am-10:15am: Inauguration
- 10:15am-11:00am: Introduction
- 11:00am-11:15am: Tea Break
- 11:15am-12:30pm: Pink ribbon-history
- 12:30pm-01:00pm: Lunch Break
- 01:00pm-02:00pm: Breast cancer awareness
- 02:00pm-03:00pm: Self-detection

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THIRUVANANTHAPURAM-28

PMS/ADMN/NOT/T /219/2018

3 /11/2018

NOTICE

A Sensitization Talk on“**Introduction to Palliative Care and its domains.**”by **Padma Shri Dr.M.R.Rajagopalis** scheduled on **7th November 2018** from **1.00 pm** followed by a **Hippocratic Movie** in the Dr.R.Ahammed Central Auditorium.

Dr. M.R Rajagopal is the founder Chairman of “Pallium India”and the Director of the WHO Collaborating Center at Trivandrum. The Hippocratic Movie is a feature film about him.

All staff, PGs, Interns and UG students are advised to attend the program without fail. All PG & UG in-charges should ensure that all PG & UG students are attending the program. HOD’s should advise all teaching staff and Interns to attend the program

A skeletal OP can be maintained in all departments from 1 00PM to 3 00PM by posting a Senior Lecturer Appointments during the time should be rescheduled in all departments.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Role of Palliative Care at the End of Life
12:30pm-01:00pm: Lunch Break
01.00pm-02:00pm: Models of care and types of pain
02:00pm-03:00pm: Palliative care centers

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PMS/ADMN/NOT/1/220/2019

12/1/2019

NOTICE

All teaching faculty are advised to attend the talk on 'PERSONALITY DEVELOPMENT PROGRAM 'ORGANISATIONAL BEHAVIOUR'' by Dr. Giby Grace Varghese is arranged staff on **17th January 2019 from 10.00am to 3.00 pm** by organized by the college in the AC auditorium.

All Faculties are expected to assemble in the venue before 10:00 am.

Program schedule

- 10:00am-10:15am: Inauguration
- 10:15am-11:00am: Introduction
- 11:00am-11:15am: Tea Break
- 11:15am-12:30pm: Types of Organizational behavior
- 12.30pm-01:00pm: Lunch Break
- 01:00pm-02:00pm: Hawthorne Effect
- 02:00pm-03:00pm: Examples of Organizational Behavior

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PMS/ADMN/NOT/T /221/2019

17/2/2019

NOTICE

All teaching faculty are advised to attend the FACULTY DEVELOPMENT PROGRAMME on 'RESEARCH TOPICS' organized by the college. The program is scheduled on 20th February 2019 from 10:00 am to 4:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9.50 am.

Program schedule

10:00am-10:15am: Inauguration
10:15am 11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: How to select a Scientific research topics
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Sources available for the research
02:00pm-03:00pm: Funds
03:00pm-04:00pm: Publications of researches

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PMS/ADMN/NOTIF/222/2019

29/3/2020

NOTICE

All teaching faculty are advised to attend a REFRESHER PROGRAM on 'SUCCESSFUL PRACTICING' by Dr. Suresh Kumar G organized by the college. The program is scheduled on 2nd April 2019 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

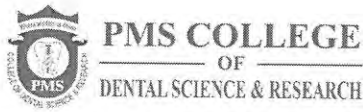
10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Tips For Running a Successful Dental Practice
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Dental Team
02:00pm-03:00pm: Unique Dental Practice

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PMS/ADMN/NOT/T /223/2019

27/3/2019

NOTICE

All teaching faculty are advised to attend the talk on 'Patient management strategies' by Dr. Abhilash G. S. organized by the college. The program is scheduled on 2nd April 2019 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

- 10:00am-10:15am: Inauguration
- 10:15am-11:00am: Introduction
- 11:00am-11:15am: Tea Break
- 11:15am-12:30pm: Communication
- 12:30pm-01.00pm. Lunch Break
- 01:00pm-02:00pm: Behaviour patterns and management
- 02:00pm-03:00pm: Selection of Services

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PMS/ADMN/NOT/T /224/2019

22 /3/2019

NOTICE

All teaching faculty are advised to attend the talk on 'PROFESSIONAL SATISFACTION FOR TEACHING STAFF' by Dr. C P John organized by the college. The program is scheduled on 2nd April 2019 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

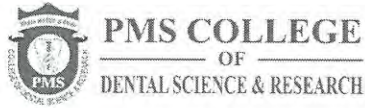
10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Occupational satisfaction
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Need for student-faculty mentor programs.
02:00pm-03:00pm: Work environmental factors

Principal

Cc: Chairman, Vice Principal, Administrator, Manager, Finance Manager, Academic Co-Ordinator, All Departments, Basic Science, Medical OP, PRO, Store, Library, Warden, HR, Notice Board & File




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THIRUVANANTHAPURAM-28



PMS/ADMN/NOT/I /225/2019

21/4/2019

NOTICE

All teaching faculty are advised to attend the talk on 'COMMUNICATION WITH PATIENTS IN CLINICAL PRACTICE' by Dr. Prashantha Janam organized by the college. The program is scheduled on 24th April 2019 from 10:00 am to 4:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Good communication skills
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Role-playing with simulated patients,
02:00pm-03:00pm: Active listening builds trust
03:00pm-04:00pm: Portrait of the 'ideal' dentist from the patient's perspective

Principal

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PMS COLLEGE
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PMS/ADMN/NOT/1/226/2019

12/07/2019

NOTICE

IMAGE will conduct their second round of training on Biomedical Waste Management on 19th June 2019 from 9:30AM to 3 PM. The Patient In-charges, PG Students, Chairside Assistants & Housekeeping Assistants those who were failed to attend the first session are strictly advised to attend the training without fail.

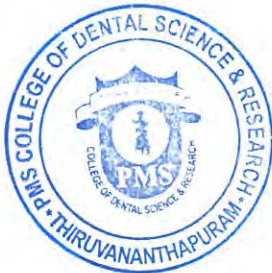
All Faculties are expected to assemble in the venue before 9:20 am.

Program schedule

09:30am-10:00am: Inauguration
10:00am 11:00am: Introductory classes
11:00am 11:15am: Tea break
11:15am 12.30pm: Types of IMAGES
12.30pm-01.00pm. Lunch break
01:00pm-02:00pm: Steps involved in Image
02:00pm-03:00pm: Centres in kerala

Principal

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THIRUVANANTHAPURAM-28

PMS/ADMN/NOT/T /227/2019

22/7/2019

NOTICE

A Programme on “STERILIZATION AND INFECTION CONTROL” by Dr Shetin N Rahim is arranged for the teaching staff on **25th July 2019 from 9:00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **9 00** am itself

Program schedule

09:00am-09:15am: Inauguration
09:15am-10:00am: Introduction
10:00am-10:15am: Aiming at an absolute infection control and Aseptic practice
10:15am-11:00am: Sterilisation and disinfection procedures
11:00am-11:15am: Tea Break
11:15am-12:30pm: Insight in to biomedical waste disposal techniques.
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Ethical practice
02:00pm-03:00pm: Management of infected health-care service providers

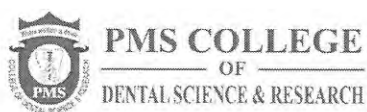
HOOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

Principal

Cc: Chairman, Principal, Vice Principal, All Departments, Basic Science, Administrator, Manger, PRO, Maintenance Department, Facility, Library, Store, HR &File




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THIRUVANANTHAPURAM-20



PMS/ADMN/NOT/T /228/2019

13/8/2019

NOTICE

All teaching faculty are advised to attend the ORIENTATION PROGRAMME on 'TO NEW FACULTIES' by Dr. Sudeep S. organized by the college. The program is scheduled on 17th August 2019 from 9:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 8:50 am.

Program schedule

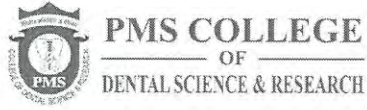
09:00am-09:15am: Inauguration
09:15am-10:00am: Introduction
10:00am-11:00am: Changing trends in dental education
11:00am-11:15am: Tea Break
11:15am-12:30pm: Students Education and behavioral patterns
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Mentor and Mentees evaluation
02:00pm-03:00pm: Impact of digital communication and teaching

Principal

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THIRUVANANTHAPURAM-28



PMS/ADMN/NOT/T /229/2019

12 /8/2019

NOTICE

All teaching faculty are advised to attend the talk on 'EFFECTIVE IMPLEMENTATION OF COMPREHENSIVE DENTAL CARE SYSTEM IN CLINICS' by Dr. Sheeja S Varghese organized by the college. The program is scheduled on 19th August 2019 from 9:30AM to 3 PM. in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Good implemental plans
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Key components
02:00pm-03:00pm: Implementation strategies

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PMS/ADMN/NOTIF/230/2019

29/8/2019

NOTICE

All teaching faculty are advised to attend the talk on 'DENTAL AWARENESS VIDEO' by Dr. Kiran S. Sankar organized by the college. The program is scheduled on 4th September 2019 from 10.00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10.00am-10.15am. Inauguration
10.15am-11.00am Introduction
11.00am-11.15am: Tea Break
11:15am-12:30pm: Contents for videos
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Video making and Sharing
02:00pm-03:00pm: Uploading videos

Principal

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PMS/ADMN/NOT/T /231/2019

20/9/2019

NOTICE

All teaching faculty are advised to attend the talk on 'MICROLEARNING' by Dr T T Sivakumar organized by the college. The program is scheduled on 25th September 2019 from 10.30 am to 3.00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10:30am-11:00am Inauguration

11:00am-11:15am Tea Break

11:15am-12:30pm: effect on the knowledge and confidence of health professionals

12:30pm-01:00pm: Eunch Break

01:00pm-02:00pm: Application of microlearning,

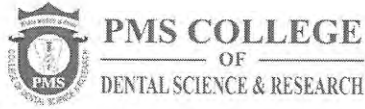
02:00pm-03:00pm: Downsides of microlearning

Principal

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PMS/ADMN/NOT/T /232/2019

23/10/2019

NOTICE

All teaching faculty are advised to attend the 'TEACHER TRAINING PROGRAM' organized by the college. The program is scheduled on 26th October 2019 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

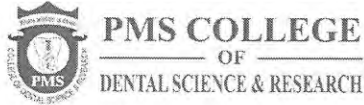
- 10:00am-10:15am: Inauguration
- 10.15am-11.00am: Introduction
- 11 00am 11 15am: Tea Break
- 11 15am-12 30pm: Skills in teaching
- 12:30pm-01:00pm: Lunch Break
- 01:00pm-02:00pm: Advanced teaching aids
- 02:00pm-03:00pm: Changing context of teacher education

Principal

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PMS/ADMN/NOT/T /233/2020

15 /02/2020

NOTICE

All teaching faculty are advised to attend the 'TEACHER TRAINING PROGRAM' organized by the college. The program is scheduled on 19th February 2020 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10.00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Skills in teaching
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Advanced teaching aids
02:00pm-03:00pm: Changing context of teacher education

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PMS/ADMN/NOT/T /234/2020

12/10/2020

NOTICE

All teaching faculty are advised to attend the EMPOWERMENT PROGRAM on 'RESEARCH CRITERIA FOR SELF-STUDY REPORT' by Dr Ambili R organized by the college. The program is scheduled on 15th October 2020 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Strength, Weakness, Opportunity and Challenges
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Criterias
02:00pm-03:00pm: Profile status

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PMS/ADMN/NOT/T /235/2020

17 /10/2021

NOTICE

All teaching faculty are advised to attend the EMPOWERMENT PROGRAM on 'TEACHING LEARNING CRITERIA FOR SELF-STUDY REPORT PREPARATION' by Dr Smritha C organized by the college. The program is scheduled on 20th October 2020 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

- 10:00am-10:15am: Inauguration
- 10:15am-11:00am: Introduction
- 11:00am-11:15am: Tea Break
- 11:15am-12:30pm: Teaching criterias
- 12:30pm-01:00pm: Lunch Break
- 01:00pm-02:00pm: Self study repors
- 02:00pm-03:00pm: Accreditation Standards for Dental Education Programs

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PMS/ADMN/NOTIT/236/2021

5/7/2021

NOTICE

All teaching faculty are advised to attend the 'TRAINING PROGRAMME ON E-CONTENT PREPARATION' organized by the college. The program is scheduled on 8th July 2021 from 10.00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: How to prepare E-content
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Process of e- content development
02:00pm-03:00pm: Quality of e-Content

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PMS/ADMN/NOT/1/237/2021

20/8/2021

NOTICE

All teaching faculty are advised to attend the talk on 'FACULTY INTERNAL TRAINING PROGRAMME AND HANDS ON TRAINING SESSION ON ACTIVITY BASED TEACHING LEARNING SYSTEM' organized by the college. The program is scheduled on 25th August 2021 from 10:00 am to 4:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

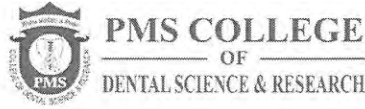
10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Critical pedagogy, concept mapping
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Use of doodle app maker and 3D modeling
02:00pm-03:00pm: Evaluation test and feedback of the training program
03:00pm-04:00pm: POGIL and MOODLE

Principal

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PMS/ADMN/NOT/T /238/2021

14 /9/2021

NOTICE

All teaching faculty are advised to attend the talk on 'FACULTY INTERNAL TRAINING PROGRAMME AND HANDS ON TRAINING SESSION ON ACTIVITY BASED TEACHING LEARNING SYSTEM' organized by the college. The program is scheduled on 24th September 2021 from 10:00 am to 4:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

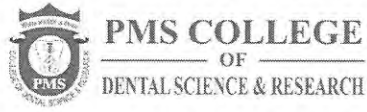
10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Critical pedagogy, concept mapping
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Use of doodle app maker and 3D modeling
02:00pm-03:00pm: Evaluation test and feedback of the training program
03:00pm-04:00pm: POGIL and MOODLE

Principal

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PMS/ADMN/NOT/T /239/2021

7/10/2021

NOTICE

All teaching faculty are advised to attend the talk on 'MENTOR TRAINING PROGRAMME ' by organized by the college. The program is scheduled on 13th October 2021 from 10:00 am to 3:00pm in the Central auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

- 10:00am-10:15am: Inauguration
- 10:15am-11:00am: Introduction
- 11:00am-11:15am: Tea Break
- 11:15am-12:30pm: Effectiveness of mentorship
- 12:30pm-01:00pm: Lunch Break
- 01:00pm-02:00pm: How do you find the right mentor?
- 02:00pm-03:00pm: How do you build robust mentorships?

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PMS/ADMN/NOI/T/240/2021

16/10/2021

NOTICE

All teaching faculty are advised to attend the TRAINING PROGRAMME on 'HOSPITAL ACQUIRED INFECTION' by organized by the college. The program is scheduled on 21st October 2021 from 10:00 am to 3:00pm in the Central auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

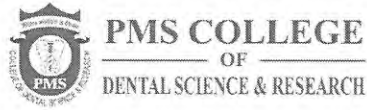
10:00am-10:15am: Inauguration
10.15am-11.00am. Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Most common hospital acquired infections
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Prevention of hospital acquired infections
02:00pm-03:00pm: Hygiene and maintenance

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PMS/ADMN/NOT/T /194/2020

17/1/2020

NOTICE

Department of Oral Medicine & Radiology is organizing a Scientific talk on “Management of Painful TMD: Evidence from Systematic Reviews” by Dr. Thomas List, Professor & Chairman Department of Orofacial Pain and Jaw function, Director Post Graduate & CDE, Faculty of Odontology, Malmo University Sweden, is scheduled to be conducted on 21st January 2020 from 10:00 am to 3:00pm in the AC Auditorium.

All Faculties & PG’s are advised to attend the talk. All are expected to assemble in the venue before 9.50 am.

Program schedule

10:00am-10:15am: Inauguration

10:15am-11:00am: Introduction

11:00am-11:15am: Tea Break

11:15am-12:30pm: Recent evidence and assesses the methodological quality of management of temporomandibular disorders

12:30pm-01:00pm: Lunch Break

01:00pm-02:00pm: Underlying therapies used to treat Temporomandibular Disorders

02:00pm-03:00pm: Primary outcome variables

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PMS/ADMN/NOT/T /196/2020

30/1/2020

NOTICE

All teaching faculty are advised to attend the talk on 'FACULTY TRAINING PROGRAMME ON ROLE OF DENTAL SURGEON IN PREVENTION AND CONTROL OF ORAL CANCER' by Dr. Anita Balan organized by the college. The program is scheduled on 4th February 2020 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

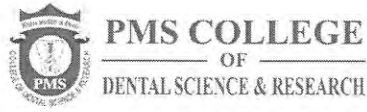
10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Early detection, Prevention and Management
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Chairside detection aids
02:00pm-03:00pm: Advanced molecular diagnostic aids

Principal

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PMS/ADMN/NOT/T /196/2020

30/1/2020

NOTICE

All teaching faculty are advised to attend the 'AWARENESS TALK ON CORONA OUTBREAK AND PREVENTION VENTURE' by Dr Rajan K P organized by the college. The program is scheduled on 4th February 2020 from 10:00 am to 3:00pm in the AC auditorium.

All Faculties are expected to assemble in the venue before 9:50 am.

Program schedule

10:00am-10:15am: Inauguration

10:15am-11:00am: Introduction

11:00am-11:15am: Tea Break

11:15am-12:30pm: Mode of COVID19 Transmission

12:30pm-01:00pm: Lunch Break

01:00pm-02:00pm: Identification of symptoms

02:00pm-03:00pm: Safety measures, demonstration of use of mask, hand washing,

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PMS/ADMN/NOT/1/301/2019

11 06 2019

NOTICE

IMAGE will conduct their second round of training on Biomedical Waste Management on 13th June 2019 (today) from 9:30AM to 3 PM. The Patient In-charges, PG Students, Chairside Assistants & Housekeeping Assistants those who were failed to attend the first session are strictly advised to attend the training without fail.

Program schedule

09.30am-10.00am. Inauguration
10.00am-11.00am. Introductory classes
11.00am-11:15am: Tea break
11:15am-12:30pm: Types of IMAGES
12:30pm-01:00pm: Lunch break
01:00pm-02:00pm: Steps involved in Image
02:00pm-03:00pm: Centres in kerala



Administrator

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PMS/ADMN/NOT/T/302/2016

24 11 2016

NOTICE

A Programme on “**Non Verbal Communication or Body language**” by Mr.Vijayakrishnan, a corporate HR Trainer and formerly GM of FACT and guest speaker to various Management Institutions is arranged for the teaching and non-teaching staff on **26th November 2016 from 8.15 am to 4.00 pm in the A/C auditorium**. He will be taking classes on the importance of body language in organizational communications So as to improve the performance at work and their social interaction and general personality development. All are advised to attend the same in two batches as follows so that routine clinical work is not disturbed in the department. All are advised to be seated in the Auditorium by **8.15 am** itself.

26.11.2016 (Batch A) 8.15 am – 12.30 pm

HOD	-	1
Reader (Sr)	-	1
Senior/ Jr.Lecturer		1

Dr.Biju Balachandran, Mr. Parameswaran Nair, Roshini Thomas, Sujith, Shomith Joseph, Subha.S, Indu, Rita Jacobs, Anusha, Rajendran. Sherly, Vinod, Shibu, Latlika,

26.11.2016 (Batch B) 12.30 pm – 4.00 pm

Vice HOD	-	1
Reader (Jr)	-	1
Senior/ Jr.Lecturer	-	1

Mr. Sunil Kumar, Mr. Ullas, Ram Kumar, Jayakumar, Subha, Maya, Anitha Raj Kumar, Asha.L, Shaiju, Renju, Satheesh Kumar, Ahammed Hussain, Vijayamma

Program schedule

08:15am-10:00am: Inauguration
10:00am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am 12:30pm: communication types
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Importance of body languages
02:00pm-03:00pm: social interaction
03:00pm-04:00pm: personality development

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

Principal

Cc: Chairman, Principal, Vice Principal, All Departments, Basic Science, Administrator, Manger, PRO, Maintenance Department, Facility, Library, Store, HR &File




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PMS/ADMN/NOT/I/303/2016

8.06.2016

NOTICE

A Programme on “SKILL DEVELOPMENT PROGRAMME PROGRAM ORGANIZATIONAL BEHAVIOUR AND WORK CULTURE” by Mr Sumesh G, is arranged for the teaching and non-teaching staff on **10th, 11th and 12th June 2016 from 10.15 am to to 4.15 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.15 am** itself.

Program schedule

10:15am 11:00am: Inauguration
11:00am-11:00am. Introduction
11.00am 11.15am. Tea Break
11:15am-12:30pm: Organizational Behaviors
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Organizational settings
02:00pm-03:00pm: Social psychology
03:00pm-04:00pm: Work culture

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

Principal

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PMS/ADMN/NOT/T/304/2016

05.05.2016

NOTICE

A Programme on “Dental chair training program” is arranged for the non-teaching staff on **8th May 2016 from 8.15 am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **8.15 am** itself.

Program schedule

08:15am-10:00am: Inauguration
10.00am-11.00am: Introduction
11.00am-11.15am: Tea Break
11:15am-12:30pm: Types of Dental Chairs
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Managing patients
02.00pm-03.00pm: Dental equipments

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/305/2016

14.12.2016

NOTICE

A Programme on “SKILL DEVELOPMENT PROGRAMME- FOOD SAFETY” by Mr.Sulaiman is arranged for the non teaching staff on **17th December 2016 from 10:00am to to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Availability of skilled manpower
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Food Processing Technology
02:00pm-03:00pm: Ministry of Food Processing

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day

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PMS/ADMN/NOT/T/306/2016

14.12.2016

NOTICE

A Programme on “Dental Chair training” is arranged for the non-teaching staff on **17th December 2016 from 10:00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Roles of dental assistants
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Infection Prevention and Control
02:00pm-03:00pm: Management skills

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day

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THIRUVANANTHAPURAM-2

PMS/ADMN/NOT/T/307/2018

02.04.2018

NOTICE

A two day personality development program on “EFFECTIVE COMMUNICATION & POSITIVE ATTITUDE” by Dr. Sicily Thompson is arranged for the non-teaching staff on **4th and 5th April 2018** from 8:30am to 4.00 pm in the A/C auditorium. All are advised to be seated in the Auditorium by 8.30 am itself.

Program schedule: 4-4-18

08:30am-09:00am: Inauguration
09:00am-10:00am: Introduction
10:00am-10:15am: Effective communications
10:15am-11:00am: Attitude-positive and negative
11:00am-11:15am: Tea Break
11:15am-12:30pm: Positive attitude in work place
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Importance of **right attitude**
02:00pm-03:00pm: Emotional status in work place
03:00pm-04:00pm: Positive Emphasis:

Program schedule: 5-4-18

08:30am-09:00am: How to Enhance Written Communications
09:00am-10:00am: Positive Attitude and Team Environment.
10:00am-10:15am: Critical Link to Establishing Relationships.
10:15am-11:00am: Positive Team Approach.
11:00am-11:15am: Tea Break
11:15am-12:30pm: Open Communication Model w
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: How to Avoid a Breakdown in Communication.
02:00pm-03:00pm: Guidelines for Team Meetings.
03:00pm-04:00pm: Felicitations

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

Principal




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PMS/ADMN/NOT/T/308/2018

12.06.2018

NOTICE

A Programme on “**SKILL DEVELOPMENT PROGRAMME-FOR SUPERVISORS**” by Mr. Rajan G is arranged for the non-teaching staff on **14th June 2018 from 10:00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10.00am-10.15am: Inauguration
10.15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Accounting
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Retaining
02:00pm-03:00pm: Engaging work force

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/309/2018

23.06.2018

NOTICE

A Programme on “**ACCOUNTABILITY AND RESPONSIBILITY**” by Mr.Sreekumar is arranged for the non-teaching staff on **27th June 2018 from 10:00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00** am itself.

Program schedule

10.00am 10.15am. Inauguration
10.15am-11.00am. Introduction
11:00am 11:15am: Tea Break
11:15am-12:30pm: Accountability
12:30pm-01:00pm: Lunch Break
01:00pm 02:00pm: Responsibility
02:00pm-03:00pm: Improvement on work performance

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/310/2018

16.07.2018

NOTICE

A Programme on “**ORIENTATION PROGRAMME EMPLOYEE CODE OF CONDUCT FOR SUPERVISORS**” by Mts Roslmi Thomas is arranged for the non-teaching staff on **19th July 2018 from 9:00am to to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **9.00 am** itself.

Program schedule

09:00am-09:15am: Inauguration
10:00am 10:15am: Introduction
10:15am-11:00am: Guiding principles
11:00am-11:15am: Tea Break
11:15am-12:30pm: Policy on ethics
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Policy on conflicts of interest
02:00pm-03:00pm: Dental ethics

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/311/2018

22.09.2018

NOTICE

A Programme on “**PERSONALITY DEVELOPMENT PROGRAMME-WHERE EVER THE ART OF MEDICINE IS LOUD, THERE IS ALSO A LOVE OF HUMANITY**” by Shri Gopinathan IPS is arranged for the non teaching staff on **26th September 2018 from 10:00am to to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00** am itself

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Art of medicine
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Medicine and humanity
02:00pm-03:00pm: Modern medicines

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/312/2018

16.09.2018

NOTICE

A Programme on “**SKILL DEVELOPMENT PROGRAMME RECEPTION MANNERS, BEHAVIOUR TOWARDS DOCTORS & PATIENTS**” by Dr. Joju John is arranged for the non-teaching staff on **19th and 26th September 2018 from 10:00am to to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10:00am 10:15am: Inauguration
10.15am 11.00am: Introduction
11 00am-11 15am Tea Break
11:15am-12:30pm: Reception manners
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Behaviour towards doctors and patients
02:00pm-03:00pm: Attitude and behavior

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/313/2019

14.01.2019

NOTICE

A Programme on “PERSONALITY DEVELOPMENT PROGRAM –‘ORGANISATIONAL BEHAVIOUR’” by Dr. Giby Grace Varghese is arranged for the non teaching staff on **17th January 2019 from 10.00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00** am itself.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Types of Organizational behavior
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Hawthorne Effect
02:00pm-03:00pm: Examples of Organizational Behavior

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/314/2019

29.04.2019

NOTICE

A Programme on “RECEPTION MANNERS” is arranged for the non teaching staff on **2nd May 2019 from 10:00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00** am itself.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: Duties of dental receptionist
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Administrative duties
02:00pm-03:00pm: Dental receptionist requirements

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/315/2019

22.07.2019

NOTICE

A Programme on INFECTION CONTROL” by Dr.Sherin N Rahim is arranged for the non teaching staff on **25th July 2019 from 9:00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **9.00 am** itself.

Program schedule

09.00am-09.15am. Inauguration
09.15am-10.00am. Introduction
10.00am-10.15am: Aiming at an absolute infection control and Aseptic practice
10.15am 11:00am: Sterilisation and disinfection procedures
11:00am-11:15am: Tea Break
11:15am-12:30pm: Insight in to biomedical waste disposal techniques.
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Ethical practice
02:00pm-03:00pm: Management of infected health-care service providers

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

Principal

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PMS/ADMN/NOT/T/316/2018

28.12.2017

NOTICE

A Programme on “SKILL DEVELOPMENT PROGRAM PATIENT SAFETY AND INFECTION CONTROL” by Mr Sulaiman is arranged for the non teaching staff on **1st January 2018 from 10.00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00** am itself.

Program schedule

10.00am-10.15am: Inauguration
10.15am-11.00am: Introduction
11.00am-11.15am: Tea Break
11.15am-12.30pm: Safety and infection control
12.30pm-01.00pm: Lunch Break
01.00pm-02.00pm: Standard precautions of infection control
02.00pm-03.00pm: Health care associated infections

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

Principal

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PMS/ADMN/NOT/T/317/2016

15 12 2016

NOTICE

A Programme on “SKILL DEVELOPMENT PROGRAMME- FOOD SAFETY” by Mr.Sulaiman is arranged for the non teaching staff on **17th December 2016 from 10:00am to to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00** am itself.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm:
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm:
02:00pm-03:00pm:

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/318/2020

18.05.2020

NOTICE

A Programme on “INFECTION CONTROL PROTOCOL FOR COVID 19” by Mr.Sulaiman is arranged for the non-teaching staff on **20th May 2020 from 10:00am to to 3.00 pm in the A/C auditorium** All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10.00am-10.15am: Inauguration
10.15am-11.00am: Introduction
11.00am-11.15am: Tea Break
11.15am-12.30pm: National guidance and protocols
12.30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Vaccination
02:00pm-03:00pm: Hand hygiene and the use of PPE.

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/319/2020

24.05.2020

NOTICE

A Programme on “STERILIZATION AND HAND WASHING” by Dr Swathy Anand is arranged for the non teaching staff on **26th May 2020 from 10.00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am- 11:15am: Tea Break
11:15am-12:30pm: Hand washing and hand disinfection
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: sterilization in health care
02:00pm-03:00pm: Effectiveness of hand washing and disinfection

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/320/2020

01.06.2020

NOTICE

A Programme on “BIOMEDICAL WASTE MANAGEMENT” by Mrs. Geetha V Nair is arranged for the non teaching staff on **4th June 2020 from 10.00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule


10:00am-10:15am: Inauguration
10:15am-11:00am: Introduction
11:00am-11:15am: Tea Break
11:15am-12:30pm: basic principle of good BMW
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: international agreements and conventions
02:00pm-03:00pm: Biomedical waste management in India

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/321/2020

12.05.2020

NOTICE

A Programme on “COVID AWARENESS PROGRAMME” by Dr. Nikhil M Kurien is arranged for the non-teaching staff on **14th May 2020 from 10:00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10:00am-10:15am: Inauguration

10:15am-11:00am: Introduction

11:00am-11:15am: Tea Break

11:15am-12:30pm: Mode of COVID-19 Transmission

12:30pm-01:00pm: Lunch Break


01:00pm-02:00pm: Identification of symptoms

02:00pm-03:00pm: safety measures, demonstration of use of mask, hand washing,

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/I/322/2020

06.08.2020

NOTICE

A Programme on “HANDLING OF CONTAMINATED SAMPLES” by Mr.Somarajan is arranged for the non-teaching staff on **10th August 2020 from 10.00am to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10:00am-10:15am: Inauguration

10.15am 11.00am. Introduction

11:00am 11:15am: Tea Break

11:15am-12:30pm: Sample environment, Sample container, Sampling Tools

12:30pm-01:00pm: Lunch Break

01:00pm-02:00pm: Types of contamination

02:00pm-03:00pm: How to Avoid

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/323/2020

13.11.2020

NOTICE

A Programme on “INDUCTION TRAINING PROGRAM” by Mr. Noble George is arranged for the non teaching staff on **15th November 2020** from 10:00am to to 3.00 pm in the A/C auditorium. All are advised to be seated in the Auditorium by **10.00** am itself.

Program schedule


10:00am 10:15am: Inauguration
10.15am-11.00am. Introduction
11.00am 11.15am. Tea Break
11.15am-12:30pm: benefits of an induction
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Personal management
02.00pm-03:00pm: Training on general practice policies and procedures

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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PMS/ADMN/NOT/T/324/2020

12.11.2020

NOTICE

A Programme on “**PERSONAL HYGIENE AND HEALTH EDUCATION-** by Mrs. Deepa K Nair arranged for the non-teaching staff on **16th November 2020 from 10:00am to to 3.00 pm in the A/C auditorium**. All are advised to be seated in the Auditorium by **10.00 am** itself.

Program schedule

10:00am-10:15am: Inauguration
10:15am 11:00am: Introduction
11.00am 11.15am: Tea Break
11.15am-12.30pm: Basics of personal hygiene
12:30pm-01:00pm: Lunch Break
01:00pm-02:00pm: Types of personal hygiene
02:00pm-03:00pm: Personal hygiene and health education

HOD's ensure that all staff of their respective Departments are present in the Auditorium from the beginning till the end of the programme. Only emergency leave will be sanctioned on that day.

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